



2018 ARIZONA CFO OF THE YEAR Nomination Form

FEI Arizona Chapter
7225 W. Oakland Street
Chandler, Arizona 85226
admin@feiaz.org

Submissions:

- Complete nomination form in its entirety and return to the address above or by email to admin@feiaz.org
- Deadline for submissions is **Friday, August 24, 2018.**
- The information will be kept confidential and will be used only by the panel of judges.

Qualification and eligibility guidelines:

- Nominee must be the Chief Financial Officer or equivalent.
- Nominee must be based in an Arizona office.
- Nominee must have held their role with their current employer for a minimum of 2 years as of August 24, 2018.
- All nomination must be acknowledged and endorsed by the nominee and the nominee's Chief Executive Officer.

Other important Information:

- A Nominee Reception will be held in September, 2018. This is the only opportunity for the judges to meet with the nominees. It is highly encouraged that the nominee attend the event (once date is set, the nominees will be notified).
- The CFO of the Year Event will take place in early November, 2018.

Award Criteria

- ❖ **Corporate Reporting and Performance** – company’s financial information.
- ❖ **Vision, Innovation and Leadership** – insight, judgment and ability to lead and energize employees to shape the success of his or her organization.
- ❖ **Community Leadership** – use of skills and creativity to contribute to the betterment of the community.
- ❖ **Market Competitiveness** – initiatives developed and undertaken to strengthen the market position of the company.
- ❖ **Team Development** – what impact have they had on the careers of other financial professionals.
- ❖ **Ethics** – demonstrating highest degree of ethics by example.

I. Nominee Overview:

- | | |
|-------------------------|--|
| • First name | • Mobile phone number |
| • Last name | • Email address |
| • Title | • Assistant’s name, phone number and email address |
| • Organization | • CEO’s name and contact information (address, phone, email) |
| • Dates of employment | |
| • Business address | |
| • Business phone number | |

II. Company Financial Data:

Please provide three years of complete financial reports. This information is essential to aiding the judges in their selection process. At a minimum, please include full Balance Sheet and Income Statements, additional information will further assist the judges. All non-public financial information will be kept in the strictest confidence (if desired, please complete separate Non-Disclosure Agreement). This application will not be considered complete until this financial data is included.

III. Award Criteria:

Professional Experience

Please submit a one-page statement that outlines the main responsibilities associated with the nominee's position.

Leadership

Submit a summary that provides specific examples of initiatives and situations where the nominee used their judgment and insight to shape the strategic direction of the organization. Please include a statement summarizing how the nominee guided the organization during a financial crisis/turbulence situation and how they achieved new levels of growth.

Team Development

Include a description of personal contributions to the careers of finance team professionals bringing success to the organization such as how they supported their team members' careers and skill development, development of training programs, cross discipline learning experiences or ability to empower and inspire team members.

Entity Profile

Provide a summary outlining the nominee's role within the organization, including product description, services and strategic goals and details on their specific job function and impact within the organization, as well as any activities he/she led or played a substantial role in. The summary should also highlight any significant interactions with other stakeholders that may have attracted any investments or financing to the organization.

Planning and Budgeting

Provide a summary on the nominee's forecasting the relevant changing circumstances of the business/industry in the mid/long run in order to achieve the defined goals.

Control and Reporting

Identify how the nominee improved financial reporting while staying within the ethical standards and using best practices. It is also requested that examples be provided on how the nominee followed all current standards, rules and regulations qualifying himself/herself to be relevant and reliable.

Social Responsibility

Include a one-page description of how the nominee applies their influence, skill and creativity to positively contribute to business and personal activities within their community.

Innovation

Describe the nominee as an innovator and how they have transformed/shaped the successful financial performance of an organization by contributing to the strategic direction. Please also highlight their specific role in the organizational approach to its employees, customers and overall financial processes.

IV. References:

List 3 individuals who worked with the nominee in his or her efforts who will provide a reference for the nominee.

Name_____ Title _____

Company Name_____ Telephone_____

Company Address_____ email_____

Name_____ Title _____

Company Name_____ Telephone_____

Company Address_____ email_____

Name_____ Title _____

Company Name_____ Telephone_____

Company Address_____ email_____

V. Other

_____ Include a copy of the nominee's one page biography.

_____ Include a digital professional photo (300 dpi).

_____ Include three years of complete financial reports.

_____ Complete the separate Non-Disclosure Agreement, if desired.