



## 2019 ARIZONA CFO OF THE YEAR Nomination Form

FEI Arizona Chapter  
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Chandler, Arizona 85226  
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### Submissions:

- Complete nomination form in its entirety and return to the address above or by email to [admin@feiaz.org](mailto:admin@feiaz.org)
- Deadline for submissions is **Friday, August 16, 2019.**
- The information will be kept confidential and will be used only by the panel of judges.

### Qualification and eligibility guidelines:

- Nominee must be the Chief Financial Officer or equivalent.
- Nominee must be based in an Arizona office.
- Nominee must have held their role with their current employer for a minimum of 2 years as of August 1st, 2019.
- All nomination must be acknowledged and endorsed by the nominee and the nominee's Chief Executive Officer.

**Other important Information:**

- A Nominee Reception will be held in late September, 2019. This is the only opportunity for the judges to meet with the nominees. It is highly encouraged that the nominee attend the event (once date is set, the nominees will be notified).
- The CFO of the Year Event will take place on November 14<sup>th</sup> 2019.

## Award Criteria

- ❖ **Corporate Reporting and Performance** – company’s financial information.
- ❖ **Vision, Innovation and Leadership** – insight, judgment and ability to lead and energize employees to shape the success of his or her organization.
- ❖ **Community Leadership** – use of skills and creativity to contribute to the betterment of the community.
- ❖ **Market Competitiveness** – initiatives developed and undertaken to strengthen the market position of the company.
- ❖ **Team Development** – what impact have they had on the careers of other financial professionals.
- ❖ **Ethics** – demonstrating highest degree of ethics by example.

### I. Nominee Overview:

- First name
- Last name
- Title
- Organization
- Dates of employment
- Business address
- Business phone number
- Mobile phone number
- Email address
- Assistant’s name, phone number and email address
- CEO’s name and contact information (address, phone, email)

## **II. Award Criteria:**

### **Financial Reports**

Submit three years of complete financial reports. Please include full Balance Sheet and Income Statements, additional information will further assist the judges. All non-public financial information will be kept in the strictest confidence (if desired, please complete separate Non-Disclosure Agreement). This application will not be considered complete until this financial data is included.

### **Professional Experience**

Provide a link to the nominees personal LinkedIn profile and for the organization they support.

### **Role Profile**

Provide a summary outlining the nominee's role within the organization, including details on their specific job function and impact within the organization, as well as activities where he/she made a substantial contribution to business outcomes. The summary should highlight any significant interactions with other stakeholders that attracted investment or financing (no more than half a page).

### **Leadership**

Submit one example of an initiative or situation where the nominee used their judgment and insight to shape the strategic direction of the organization (one paragraph).

Provide a statement outlining how the nominee guided the organization during a financial crisis/turbulence situation and how they achieved new levels of growth (one paragraph).

### **Team Development**

Provide an example of a personal contribution to the career of one or more of the finance team. Examples include how they supported employee's career, skill development or training programs, cross discipline learning experiences or the ability to empower and inspire team members (one paragraph).

### **Social Responsibility**

A half-page description of how the nominee applies their influence, skill and creativity to positively contribute to business and personal activities within their community.

### **Innovation**

A half page description of examples of the nominee as an innovator and how they have transformed/shaped the successful financial performance of an organization by contributing to the strategic direction.

### **III. Checklist**

\_\_\_\_ Include a link to the nominee's personal and organization's profile.

\_\_\_\_ Include a digital professional photo (300 dpi).

\_\_\_\_ Include three years of complete financial reports.

\_\_\_\_ Complete the separate Non-Disclosure Agreement, if desired.